



635 Fletchers Level Road, Amherst, VA 24521 Phone: 434-946-0555

**Sr. Pastor:** Rev. Dr. Michael R. Fitzgerald

**Associate Pastor:** Rev. Clyde M. Mawyer Jr.

**Youth Minister:** Rev. Jeffrey Campbell

**Ministry Assistant:** Kim Morcom

**Treasurer:** Melinda Padgett

**Member Facility Usage Agreement  
SOCIAL HALL FOR GENERAL USE**

**Name:** \_\_\_\_\_

**Date Requested:** \_\_\_\_\_ **Facility Requested:** Social Hall

**Time of Day Requested:** from \_\_\_\_\_ to \_\_\_\_\_ (including set up and clean up) \_\_\_\_\_ **Event Time**

**For the purpose of:** \_\_\_\_\_

**Note**

- If a member wishes to make a donation to the church for using the facility, simply because they choose to, we will certainly accept it. However, church members are not required to pay for the use of the building that they already own and pay for with their tithes and offerings.

**The Agreement does “not” include the following:**

- The use of any other areas in the church (without prior permission)
- Paper products and other supplies

**Regulations**

- Music should be appropriate for a church setting
- No dancing
- No alcoholic beverages on the premises, including the parking lot
- No tobacco product use is allowed “inside” the facility but is allowed outside
- Thermostats may not be changed from their settings
- You are invited to use ice from the ice machine
- All functions must be completed (i.e. cleaned up and ready to leave) by 11pm
- The church reserves the right to determine if an activity is appropriate for the church
- Please remove all trash from your event from the premises. Replacement trash bags are located in the closet off the social hall in the metal cabinet.

**\*\*\* SPECIAL REQUEST WHEN NEEDED\*\***

Due to the Covid19 Pandemic, all areas used must be disinfected after your event (example: in the Social Hall and kitchen, counters/tables/chairs/any classrooms used for dressing /Sanctuary). For disinfecting, we recommend that you contact Jack Mays, our cleaning contractor, phone number 434-444-1882.

**Additionally**

- The renter agrees to hold Clifford Baptist Church free from any liability arising from the renter’s activity.
- The renter agrees to repair or replace any and all items that are damaged as a result of the rental activity. The church reserves the right to determine if repair is sufficient or if replacement is necessary.

**Please Note**

- The renter assumes all responsibility and liability for the safety of minors on site from any and all danger. Clifford Baptist Church has no on site supervisor and therefore recognizes no liability for unsupervised minors.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Note:** Due to the number of requests, this date will be held until \_\_\_\_\_ (date). If the signed agreement is not returned to the church prior to the above agreed upon date we will release the date to anyone else that may want it.

**Please return the agreement to Clifford Baptist Church – Attn: Kim Morcom, Ministry Assistant**